

Catalyst Term Loan Required Application Documentation

Thank you for your interest in the Catalyst loan program offered by Inclusive Prosperity Capital.

We at IPC understand that there may be special circumstances for your project that make obtaining some of the following materials difficult for you. We will accept substitute documentation for some of these items on a case-by-case basis and will accept incomplete applications to make a preliminary judgment on the feasibility of a Catalyst loan.

Please feel free to contact us with any questions you may have about this documentation checklist or your Catalyst application.

A. Loan Application

- Catalyst Term Loan Application available at: <https://www.tfaforms.com/4736075>

B. Technical Documents

1. For efficiency projects, energy savings analysis / audit report; for solar projects, system production report
2. Utility documentation confirming energy savings / utility incentive
3. Construction/installation schedule
4. Contractor agreements for installation

C. Financial Documents

1. Current year operating budget for the property
2. Previous three years audited financial statements (include income/operating statement, balance sheet, and statement of cash flows) OR previous three years of tax returns for the property
3. Copy of most recent appraisal
4. Certificate of insurance evidencing commercial general liability and property coverage and limits
5. Current rent roll for property, including lease expiration dates
6. Copy of most recent mortgage statement
7. For multifamily housing properties, please provide:
 - a. Names of mortgage holders
 - b. The other types of non-mortgage secured property debt
 - c. Status of liens against property
 - d. Types and amounts of subsidies received if any
 - e. For subsidized affordable housing, agency contact information of subsidy providers